

TRMSBA Executive Meeting

Meeting Minutes

7th August 2012

Present: Nicole Kennedy, Mick Guthrie, John Colquhoun, Mary O'Shea, Beverley Reynolds, Peter Stephenson, Sheila Webster, Lesley Chaston, Fred Mitchell, Heather Trainer.

Next Meeting: 9th September, 6.30pm, Harbourview Hotel (AGM)

Item 1:

The AGM will be held at the Harbourview Hotel on Sunday 9th September 2012 at 6.30pm. The association will provide some nibbles at a cost of approx. \$150. This is subject to confirmation from the Harbourview Hotel, which is expected this week.

ACTION: Confirm venue time and date for AGM and cost of nibbles.

Item 2:

Nomination forms and election process explanation will be emailed to members along with AGM time and date confirmation as soon as the Harbourview Hotel confirms the venue.

ACTION: Email election process and AGM confirmation to members once confirmation has been received.

Item 3:

The TRMSBA and SHFA are continuing to work on completing the roving entertainment school scholarship proposal. It is the hope of the executive that this scholarship program, including the roving entertainment it will provide for the market, will be in operation next year. The TRMSBA would like to add a cheque to the scholarship scheme for costuming.

TRMSBA Executive has agreed to add a \$300 cheque to the scholarship scheme for costuming.

ACTION: Executive members to return schools list to Penny with comment asap.

Item 4:

The TRMBA have requested that SHFA crystallize the process for those stallholders who wish to make the transition from marketer to shop retailer.

ACTION: Executive to identify any stallholders in this position and also put together some suggestions for what this process should look like to present to SHFA.

Item 5:

A request has been made by the membership to seek a clarification in the stallholder's manual for the new product clause. This issue is not a new one and needs a clear resolution from SHFA.

ACTION: Request clarification at SHFA meeting. (Completed 26/07/2012 A clarification will appear in the new market manual.)

Item 6:

TRMSBA has identified the market layout as causing some ongoing issues and will ask SHFA to include it in the long term ongoing agenda of their meeting with the executive in order to make improvements in the future.

ACTION: Add market layout as an ongoing issue to the long term agenda for the TRMSBA/SHFA meetings. (Completed 26/07/2012)

Item 7:

Market cleanliness, including public toilets an ongoing issue. Particularly northern end of George St and Metcalf Arcade.

ACTION: Raise cleanliness and toilets issue at SHFA meeting. (Completed at 26/07/2012)
(SHFA have since installed new toilets in the Metcalf female toilets.)

Item 8:

Maintenance is an ongoing issue, eg pop-up cleanliness, furniture repairs and umbrella replacement.

ACTION: Raise maintenance issue with SHFA. (Completed 26/07/2012)

Item 9:

Request from SHFA a storage area for TRMSA to store its papers.

ACTION: Request a lock up cabinet in storage for TRMSBA papers from SHFA. (Completed 26/07/2012)

Item 10:

Request clarification on the ability for stallholders to sell their businesses.

ACTION: Request a clarification on the sale of stallholders businesses from SHFA. (Completed 26/07/2012, Purchaser would be able to continue trading in the market only if they receive approval from SHFA. If you are thinking of selling your business you should contact SHFA management for the appropriate procedure. Approval is not guaranteed.)

Item 11:

Request update on Markets by Moonlight (MBM), and will the canopy be erected for this event?

ACTION: Request MBM update and if canopy will be included for this event at SHFA meeting. (Completed 26/07/2012)(SHFA will respond to this at next meeting)

Item 12:

One new member application accepted, Farooq Sufi.

Item 13:

Renewal of membership is under way with about one third having paid fees so far (ie approx. 35 members).

ACTION: Reminder email to those who haven't paid fees to be sent week beginning 20th August 2012.